CITY OF DES PLAINES
REQUEST FOR REFUND
REAL ESTATE TRANSFER TAX

Real Estate Transfer Tax Ordinance M-21-94 contains provisions for a refund for the $2.00 per thousand dollars in Real Estate Transfer Taxes paid by sellers meeting requirements described in Section 4-3E-13 of the Des Plaines City Code Book.

SELLER'S NAME _____

ADDRESS OF PROPERTY SOLD _____

DATE TRANSFER TAX PAID _____ RECEIPT NUMBER _____

TAX STAMP NUMBER _____ STAMP AMOUNT PAID $ _____

Payable to (Seller's New Address):

NAME _____

ADDRESS _____

DES PLAINES, IL 600 ____

PHONE NUMBER _____

CLOSING DATE _____ (new address)

AMOUNT OF REFUND REQUESTED $ _____

I hereby declare that I have paid the City of Des Plaines the required tax in the amount stated on the Release Estate Transfer Declaration form. In accordance with the requirements stated in Ordinance M-21-94, I am submitting this claim for refund. I hereby affirm and declare that the above information is true and correct to the best of my knowledge.

_____ _____

SIGNATURE OF SELLER (GRANTOR) DATE

RETURN PHOTOCOPIES OF ALL ORIGINAL TRANSACTION RECEIPTS WITH THIS FORM TO THE CITY OF DES PLAINES, FINANCE DEPARTMENT, 1420 MINER ST, DES PLAINES IL 60016.

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FINANCE DEPARTMENT USE ONLY

NEW ADDRESS TAX STAMP # _____ NEW RECEIPT # _____

STAMP AMOUNT PAID $ _____

ACCOUNT # 100-810500 **REFUND AMOUNT** $ _____

DATE PAID: _____ CHECK NUMBER _____

APPROVED BY _____ DATE _____

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