*Effective January 1, 2002*

# CITY OF DES PLAINES
# PREPARED FOOD AND BEVERAGE SALES TAX
# Monthly Remittance Form
# PURSUANT TO CITY CODE 4–3G

Month/Year
of Collection: _____

Due Date:
**THE 20th DAY OF THE FOLLOWING MONTH**

Payee Name, Address & Telephone

Local Business Name, Address & Telephone

Illinois Business Tax (IBT) Number
for Des Plaines Business Location
(from Illinois ST-1)

_____

Under penalties of perjury and other penalties provided by law, I declare that I have examined this return and to the best of my knowledge and belief it is true, correct and complete. I further declare that the information set forth is taken from the books and records of the business for which this return is filed.

_____ _____

Signature of Preparer Date Signature of Taxpayer Date

## COMPUTATION OF PREPARED FOOD & BEVERAGE TAX LIABILITY

Retail Sale of Prepared Food and Beverage includes all food, alcoholic and non-alcoholic beverages which is prepared for immediate consumption and which may be consumed either on and/or off the premise.

1) Gross Sales of prepared food and beverages
(for most businesses this will be Line 3 of ST-1) $_____

2) Des Plaines Prepared Food & Beverage Tax
Line 1 X 1% (.01) $_____

3) Late payment penalty:
Interest charge of 1% per month
Late Filing Penalty of 5%
Late Payment Charge of 5% $_____

4) Total tax, interest and penalty(s), if applicable, due
(add lines 2 and 3) $_____

Mail this completed return and check for amount shown on line 4 along **with a copy of Illinois Department of Revenue form ST-1** to:

Finance Department
City Of Des Plaines
1420 Miner Street
Des Plaines, Il 60016

If there are any questions or you need additional forms, please call the City of Des Plaines at 847-391-5329 or 847-391-5330.

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